

# Wedding Stationery Checklist

What do you want or need?

## Before the wedding

	Save-the-date cards		Bridal party proposal cards		Engagement party invitations	Bridal shower invitations
For the wedding						
	Invitations		Info card		Мар	RSVP
	Wishing Well		Envelopes		Personalisation on envelopes	RSVP envelope
	Wax Seals		Belly band		Sticker	Invitation Wallet
On-the-day stationery						
	Welcome Sign		Seating Chart		Order of service	Reserved seating sign
	Personalised Menus		Place Cards		Table Menus	Bar Menu
	Table Numbers		Wishing Well box		'Other Signages'	Decals and other decor items

# Ready to ask for a quote?

Please specify quantity, preferences and any other information you have to help us give you a more detailed quote (e.g. print techniques, size, shape etc.). Check out our website for all our additional resources.

### Wedding Stationery Timeline

When should you get in contact with us?

#### 12 Months before

Congratulations on your recent engagement!

Like booking a venue, stylist or cake vendors, we stationery designers have a limit of bookings we can take each month. We also tend to get booked out in advance, so the quicker you get in touch with us, the better.

We could start with some Save the Dates to let your guests know when to expect the formal invitations. This is also great if you're doing a destination wedding, so that your guests have time to book things like their flights and accommodation.

#### 8-9 Months before

Get your guest list underway. It'll help for when/if you decide to address your invitations or envelopes. We generally find couples take a while to get this ready.

By this point, you should already have your stationery designer locked in (here's hoping it's us)!

### 6-8 Months before

Let's talk wedding invitations. We'll start the process by discussing things like quantity, style, colours and layout to put together a thorough quote for you.

We like to allow at least 3 weeks for the entire design process but this doesn't include printing. This can take an extra 3-10 business days, so get in quick! You want to make sure there's enough time to distribute your invites and get your RSVP's back in time.

#### 2-3 Months before

Your invites should be out and you should be receiving your RSVPs back by now. Your RSVP date should be no later than 2 months prior to your actual wedding date, to allow for last-minute guest and seating rearrangement changes that you would need to notify your venue about.

By this point, we'll lock in your stationery items for the day and discuss next steps.

#### 4-6 Weeks before

All your on-the-day designs should be locked in and ready to go to print by at least the 3 week mark.

This will allow time for any last-minute changes and for our suppliers to print your items. Be sure to chase up any guests who haven't responded!

We also need to ensure there's enough time to get everything delivered to you or your venue.

#### 1-2 Months after

Congratulations on a successful wedding day! You made it!

This is generally a good time to send out any Thank You cards to your guests and vendors. No one likes receiving cards too late.

<sup>\*</sup>Please note: This timeline is purely a guide used by Petite paper Co. We welcome you to discuss your timeline and needs with us via our contact page on our website.

### Colours



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## **Example Colour Palettes**

Overwhelmed by all the possible colours you can use for your event? Take a look at some of our favourite colour combinations below.



### Common Paper/Envelope Sizes

Items you can add plus more!



Depending on your budget and requirements, we can work together with you to select the most suitable shape, size and colour for your event.



Are you unsure about anything you just read? Send us an email at info@petitepaperco.com

Be sure to also follow us on Instagram @petitepaper.co for our latest works!